



BUNBURY REGIONAL TRADE TRAINING CENTRE

# BUNBURY CATHOLIC COLLEGE SITE

15 SCHOOLS • 3 CAMPUSES • 1 VISION



# CERTIFICATE III EARLY CHILDHOOD EDUCATION AND CARE CHC30113



## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Educator
- Early childhood educator
- Nanny
  - Family day care educator
- Outside school hours care educator
- Family day care coordinator
- Service Director/Centre Director

## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Certificate IV or Diploma in Early Childhood Education and Care or any other Certificate IV or Diploma in the Community Services area.

## COST/FEE PAYMENT OPTIONS

The cost of the course is \$1395.00 and the following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone, interest free payment plans are also available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1395.00 + \$150.00 First Aid Certificate if required.	Included	1 day / week over 3 terms	Wednesday	Fremantle Education Centre	120hrs within a childcare organisation outside of course date. School to cover insurance. Student/school to organise work placement (to be approved by RTO).

# CERTIFICATE III EDUCATION SUPPORT CHC30213

## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. This level is appropriate for support workers, case workers and client contact officers.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in Education Sector. Upon completion of this course, you could continue on to complete the Certificate IV in Education Support.

## COST/FEE PAYMENT OPTIONS

The cost of the course is \$995.00 and the following payment options are available:

Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone, interest free payment plans are also available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$995	Included	1 day / week over 3 terms	Tuesday	Fremantle Education Centre	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is TP and assessment requirement and must be in education environment.



# CERTIFICATE IV EDUCATION SUPPORT CHC40213



## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. Some job roles may require tasks to be performed with a moderate level of autonomy and/or the provision of supervision/leadership to other staff/volunteers.

## PRE-REQUISITES

Year 12 only. To enrol in this course you will need to have completed the Certificate III in Education Support course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant Special Needs

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in Education Sector. Upon completion of this course, you could continue on to complete the Diploma in After School Hours Care.

## COST/FEE PAYMENT OPTIONS

The cost of the course is \$1395.00 and the following payment options are available:

Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone, interest free payment plans are also available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1,395	Included	1 day / week over 3 terms	Tuesday	Fremantle Education Centre	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is TP and assessment requirement and must be in education environment.

# CERTIFICATE II ENGINEERING PATHWAYS MEM20413

## COURSE DESCRIPTION

This qualification is intended for students interested in exposure to an engineering or related working environment. This qualification will equip graduates with knowledge and skill which will enhance their prospects of employment in an engineering or related working environment.

## PRE-REQUISITES

There are no pre-requisites to this course.

## WHY CHOOSE THIS COURSE

The qualification is intended for students interested in exposure to an engineering or related working environment with a view to entering into employment in that area. The Certificate II in Engineering gives excellent skills development and the basic underpinning knowledge required for a career in this field. The course will provide a significant advantage for people seeking an apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

The aim of this course is to achieve an apprenticeship or work in a related industry area.

## PATHWAYS FROM THE QUALIFICATION

A Certificate III in Engineering or similar apprenticeship qualification, pre-apprenticeship course or indentured apprenticeship in Engineering.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$2,750	Included	1 day / week over 3 terms	Thursday or Friday	Cartec Training Solutions	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



# CERTIFICATE II PLUMBING 52700WA



## COURSE DESCRIPTION

Provides practical skills & insight into the plumbing & gas fitting trades. This program offers students the chance to learn part of a first year apprenticeship in plumbing without having to be employed as an Apprentice. Students are offered both classroom learning, hands on skills in our simulated work environment and on the job experience as part of their work placement.

## PRE-REQUISITES

Minimum completion Year 10, resume and application form, basic aptitude test (English and Maths), interview, Australian citizen or permanent resident, good attitude.

## WHY CHOOSE THIS COURSE

Remain enrolled in your current school, whilst completing Year 11 or 12. Attend training one day per week in the Trade Training Centre under the direction of MPA Skills trainers and complete one day per week work experience with a qualified tradesperson. Uniform and safety equipment supplied. MPA Skills will provide assistance to schools for sourcing a Licensed Plumber for work related activities (find Host Employers for work experience).

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

On completion of a Certificate II, employment opportunities include Builder's labourer, Construction Assistant or progression into an Apprenticeship as a Plumber or Plumber – Gasfitter. Further studies can lead to Air Conditioning Technician, Fire Services Supervisor, Contractor, Specialist Hydraulic Designer and more!

## PATHWAYS FROM THE QUALIFICATION

Full-time indentured apprenticeship and further studies in technical or specialist areas.

## COST/FEE PAYMENT OPTIONS

\$1,500.00 non-refundable deposit paid in advance of commencement followed by ten equal weekly payments of \$150.00 per week from week 2 of the program payable by direct debit to MPA Skills.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$3,000	Uniform & PPE provided free of charge subject to funding by Construction Training Fund	2 days / week over 3 terms (includes WPL)	Thursday & Friday	MPA Skills	110 hours. Schools to cover insurance. School/student to organise work placement. WPL is a TP requirement and must be completed with a qualified tradesman.

# CERTIFICATE III RETAIL (MARKETING & MERCHANDISING) SIR30216

## COURSE DESCRIPTION

This qualification provides the skills and knowledge for an individual to be competent in retail operations. This course has an emphasis on market profiling, marketing, promotional activities and visual merchandising.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

When a company has a perfect marriage of both Marketing & Merchandising they will see an increase in sales, awareness, and visibility, among other things. Marketing is creating a feeling around a company and brand that appeals to consumers, and merchandising supports this, by working with products at a retail level.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Individuals with this qualification are able to perform roles such as: provide in-depth product and service advice in a retail environment; sell products and services in a variety of retail settings; organise and maintain work areas and displays; carry out specific responsibilities such as merchandising.

Possible job titles include

- Sales Assistant
- Senior Sales Assistant
- Customer Service Assistant

## PATHWAYS FROM THE QUALIFICATION

Full time employment and/or further education and training.

Further study such as Certificate IV in Retail Management or Certificate IV in Marketing and Communication.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1500 - \$1800	Included	1 day / week over 3 terms	Monday	Cartec Training Solutions	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



# CERTIFICATE III RETAIL - (SUPERVISION & MANAGEMENT) SIR30216



## COURSE DESCRIPTION

This qualification provides the skills and knowledge for an individual to be competent in retail operations. This course has an emphasis on leadership, diversity and people management.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

All successful organisations and businesses need effective leaders. Leaders, or Management these days need to be agile and responsive to a changing and diverse workforce. Workforces can take on the personality of their leadership team, so by having strong leadership skills and understanding of how to apply these correctly, you can be the major factor that makes everything work for a businesses or organisation.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Individuals with his qualification are able to perform roles such as; provide in-depth product and service advice in a retail environment, sell products and services in a variety of retail settings, service the point of sale area, organise and maintain work areas and displays and carry out specific responsibilities such as merchandising. Possible job titles include;

- Customer service representative
- Shop assistant
- Retail supervisor
- Team leader
- Senior sales assistant

## PATHWAYS FROM THE QUALIFICATION

Further training options could include Certificate IV in Retail Management or Certificate IV in Leadership and Management.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1500 - \$1800	Included	1 day / week over 3 terms	Tuesday	Cartec Training Solutions	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.